

## RECOMMENDATION FORM (CONFIDENTIAL)

*Name of Applicant* \_\_\_\_\_

*Address & Tel. No.* \_\_\_\_\_

**To the Applicant:** Write your name and address above.

Choose two persons who know you well and have held positions of authority over you in your previous college, e.g. your instructor, adviser, or Dean of Student Affairs. Give a copy of this form to each of these two persons. Provide each of them with an envelope.

**To the person recommending:**

The candidate above is an applicant for another degree to the Mapua Institute of Technology, Intramuros, Manila. The Institute would appreciate your opinion on the points stated below.

After accomplishing this form, please put in an envelope, seal and sign on the flap of the envelope before returning it to the applicant. Many thanks for your cooperation.

Unsealed and unsigned recommendations will not be accepted.

	OUT- STANDING	SUPERIOR	ABOVE AVERAGE	AVERAGE	BELOW AVERAGE	NO CHANCE TO OBSERVE
1. Intellectual ability						
2. Communication skills: Oral Written						
3. Diligence in study habits						
4. Ability to work with others						
5. Leadership ability						
6. Emotional stability						
7. Integrity						
8. Personal Initiative						

### ***Ranking***

Top 10       Upper third       Middle third       Lower third

Comments which may help the Institute decide on the candidate's application: (You may write on the back of this sheet.)

### ***Check one***

- I strongly recommend the candidate for another degree
- I recommend the candidate for another degree
- I recommend with some reservation the candidate for another degree
- I do not recommend the candidate for another degree

Print Name \_\_\_\_\_ Signature \_\_\_\_\_

Position \_\_\_\_\_ College \_\_\_\_\_

Date \_\_\_\_\_ Telephone no. \_\_\_\_\_

**MIT FORM FOR DEGREE HOLDERS**